



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Y-USA ONLINE GRANT APPLICATION SYSTEM

CEO Login to SmartSimple

BEFORE YOU START

- **Log in** to <https://yusa.smartsimple.com>.
- **Enable pop-ups.** This site uses pop-up windows. Please make sure that your web browser allows pop-ups for the site.
- **Add** grants@ymca.net to your email contacts list to ensure that you receive our emails.
- While using the portal, **don't** press the refresh button because doing so will log you out. Press **Save My Work** instead.
- Remember to make **Save My Work** your friend—and click it often.
- **Don't forget your application deadline dates!**

REMEMBER

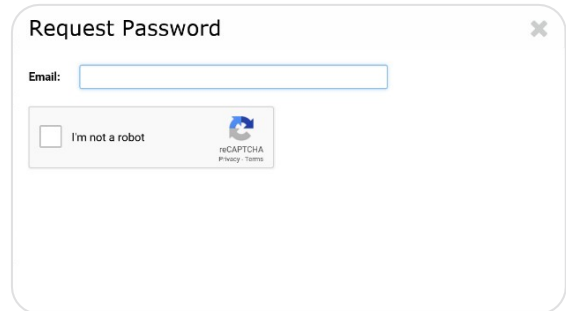
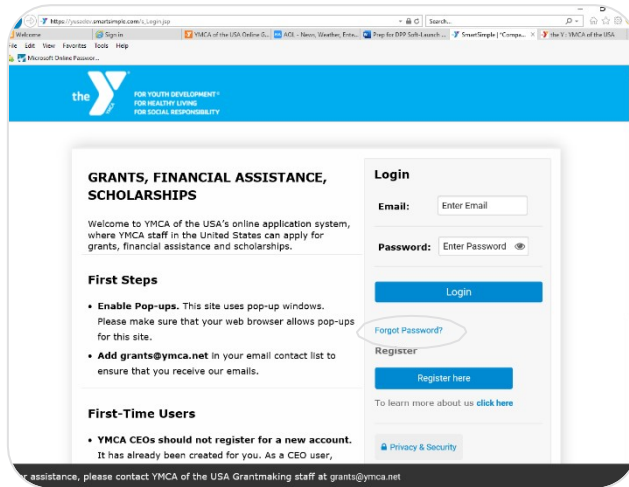
Applying for a grant, financial assistance, or scholarship is a **TWO STEP PROCESS!**

- **All** applications require CEO review and approval before submission.
- **All** applications must be submitted by the deadline.

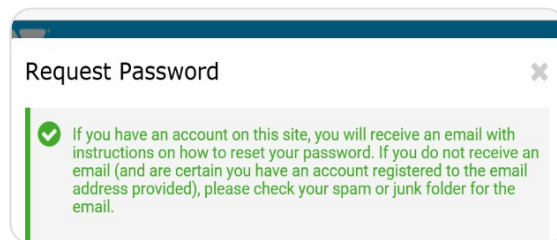
LOGIN PAGE

YMCA CEOs should not register for a new account. CEO accounts have already been created for you. To access your account for the first time, you set a new password:

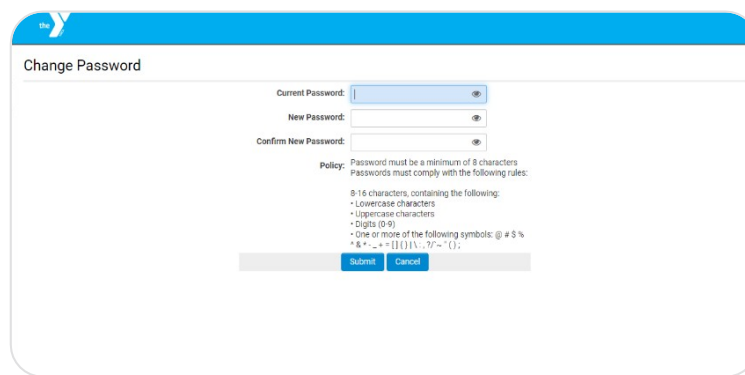
1. As a CEO user, click the Forgot Password link. To set a new password and access your account, use your primary email address from Manage Our Y Profile (MOYP).



2. The screen below appears after you enter and submit your email address. Check your email for your temporary password.



3. Navigate to yusa.smartsimple.com. Once there, enter your email address and new password in the screen that appears. Click Submit.



You are now ready to start an application or review your Y's applications.